

Boone Dermatology Clinic Cancellation / No Show Policy

Thank you for trusting your dermatological care to Boone Dermatology. When you schedule an appointment with our practice we set aside enough time to provide you with the highest quality care. Should you need to cancel or reschedule an appointment, please contact our office as soon as possible, (and no later than 24 hours prior to your scheduled appointment). This will allow us to schedule other patients. Cancellations less than 24 hours and No shows disrupt the practice, and an unfilled slot is a lost chance to help another patient.

MOHS/Excision Cancellation and No Show Policy effective June 1, 2019:

Mohs / Excision Patients – Any patient who fails to show or cancels / reschedules and has not contacted our office **with at least 24 hours' notice and on a business day during our business hours:**

- First occurrence will be charged a \$100 fee.
- Second occurrence will be charged a \$250 fee.
- In the event of a third occurrence, you may be dismissed.

Office Visit No Show Policy effective June 15, 2018:

- Any established patient who fails to show for their first appointment will be considered a No Show and will be mailed a reminder notice.
- Any established patient who fails to show for their second visit will be charged \$50.00.
- Any established patient who fails to show three times may be dismissed from the practice.

Cancellation and No Show fees are charged to the patient, not the insurance company, and are due prior to scheduling the patient's next office visit. As a courtesy, we make reminder calls for appointments.

If you do not receive a reminder call or message, the above Policy will remain in effect.

We understand there may be times when an unforeseen emergency occurs, and you may not be able to keep your scheduled appointment. If you should experience extenuating circumstances, please contact our office during regular business hours, Monday through Friday.